

# PREPARE FOR YOUR MOWA YOUTH TOUR

Thank you for scheduling a youth tour at the Museum of Wisconsin Art. Below is information to help you plan and enjoy your upcoming visit.

## **BEFORE THE VISIT**

---

### **SCHEDULE TRANSPORTATION**

Plan transportation well in advance. Account for appropriate travel time. Please take weather, traffic, and bus loading time into consideration.

### **RECRUIT CHAPERONES**

Plan for the required number of volunteers specified by the museum. School staff are included in the chaperone count.

### **ORGANIZE GROUPS**

Divide students into the number of groups specified by the museum. Ensure chaperones are informed of which students they will supervise.

### **INTRODUCE VISITOR GUIDELINES**

Share guidelines with students and chaperones. See attached guidelines.

### **SUBMIT PAYMENT**

Provide payment at least two weeks in advance. See emailed invoice for payment details.

## **ARRIVAL AND ENTRANCE**

---

### **ARRIVAL**

Arrive at the museum at your scheduled time to ensure a full tour experience. Wait on the bus until greeted by museum staff. See the attached map for the arrival location.

Keep lunches, backpacks, and water bottles on the bus.

### **BE PREPARED**

A museum educator will provide directions for entering the museum and dividing into groups. Please wait for these directions and be prepared to help students.

### **BUS PARKING**

Bus parking is available on Veterans Avenue. See the attached map.

## **AFTER THE VISIT**

---

### **CONTINUE LEARNING**

Find classroom resources, artist biographies, and collection highlights at [wisconsinart.org](http://wisconsinart.org)

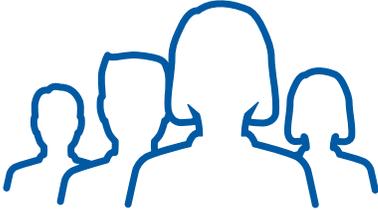
### **SHARE FEEDBACK**

A feedback survey will be emailed following your tour.

### **COME BACK SOON**

Students will receive information about exciting hands-on events, including Second Saturday, to share with their families.

## STUDENT



### STAY TOGETHER

Stay with your group.  
The docent will guide you.



### PROTECT THE ART

Walk carefully and keep a distance to avoid touching the art, displays, and walls.



### BE CARING

Respect staff, chaperones, and classmates.



### BE CURIOUS

Ask questions, share ideas, and express yourself.

## CHAPERONE

### FOLLOW YOUR DOCENT

Keep the tour group together. The docent will provide clear directions around the museum. A chaperone must be with the students at all times.

### KEEP THE ART SAFE

Stay an arm's length away from art, displays, and walls. Leave food, drink, and backpacks on the bus or at the entrance. If a backpack is necessary for carrying student medication, please use a small bag or carry the backpack in front of your body.

### SUPPORT LEARNING

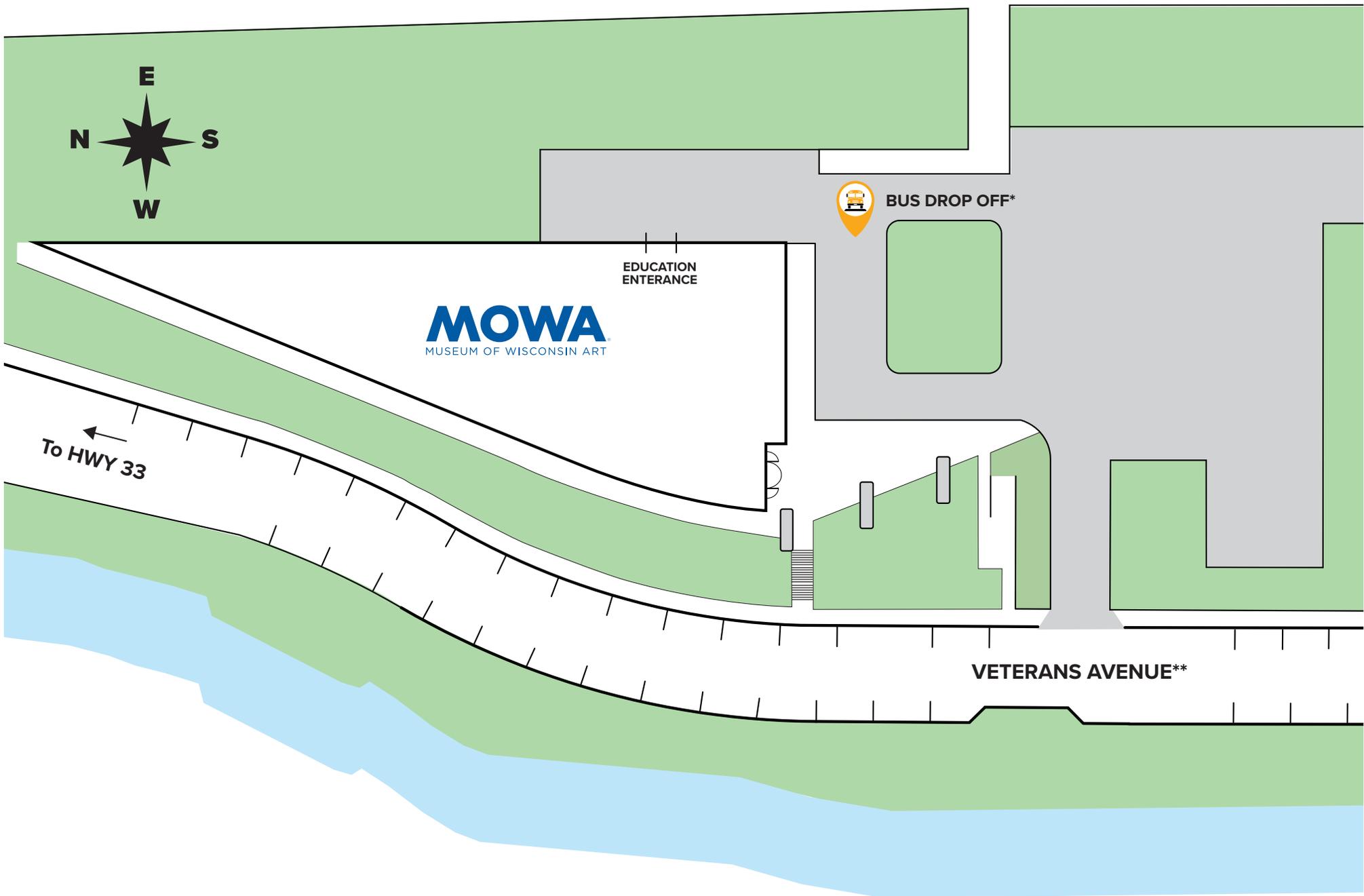
Encourage students to ask questions and share their thoughts. Supervise behavior to maintain safety and engagement.

### BE PREPARED

Know which students are in your tour group. Be prepared to follow museum staff instructions upon arrival and during the tour.

### ASK FOR HELP

Museum staff can help if you need assistance. If an emergency arises, please inform MOWA staff immediately.



\*Please stay on bus until greeted by MOWA staff

\*\*Parking available in designated areas and along Veterans Avenue—avoid fire hydrants